**Paper layout for oral presentation of maximum of 4 pages: Title of article should concisely and accurately represent the work presented**

A. B. Fish\*, C. D. Flesch\* and E. Fowle\*\*

\* Department of Superficial Research, University of Life, 99 Crow Road, Addlestrop, Borsetshire BB3 1TC, UK

(E-mail: *fish@imaginaryaddresss.com*; *stag@bay.matrix.edu.uk)*

\*\* Bodgett & Billham plc, Hamilton House, Hangover Square, London NC1 4TS, UK

(E-mail: *birdie@walford.cotton.co.uk*)

**Abstract**

This example is to demonstrate the layout of a "camera-ready" manuscript submitted for oral presentation consideration. The title, authors' names and addresses should be indented 1.5 cm from the left-hand margin of the text area; the abstract is indented 1.5 cm from both margins. The abstract itself, set in 10 pt type like the authors' addresses, should start about 9 cm down from the top of the text area. Please do not make reference citations in the abstract and please keep within the limit of 300 words. This section will appear in the book of abstracts.

**Keywords**

Abstract; author details; example; headings; layout; title page

**MAJOR HEADINGS**

Please focus on main results and discussion, keeping to minimum introduction and materials & methods.

Major headings are typed bold in 12pt upper case (capital letters), with 18pt space above and none 6pt below. Text should be justified (extend to the right-hand margin) and be typed to fill the full depth of the text area. Please use a 12pt Times typeface. Do not indent the text paragraphs.

**Minor headings**

Minor headings are in 12pt bold type, not indented, with 6pt of space above and 6pt below. Do not number headings.

*Sub-headings*. Sub-headings are typed in 12pt italic (or underlined if italics are not available), not indented, with the paragraph running on after a full stop; there is 6pt space above and 6pt below.

 New paragraphs are not indented. Second and further paragraphs in a section are preceded by a 0.5cm tab as shown in this one. Also please avoid using footnotes or splitting tables over two (or more) pages.

**Table 1**. This is an example of table layout. It shows the dimensions of the text area to be used Note that a minimum number of horizontal rules and (usually) no vertical rules are used. Please use 11pt text size.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Text area | A4 paper |  | US (Imperial) paper |
|  | (mm) | (mm) | (in) |  | (mm) | (in) |
| Depth | 250 | 297 | 11.69 |  | 279.32 | 11.0 |
| Top/bottom margin | - | 25 | 1.0 |  | 15 | 0.6 |
| Width | 170 | 210 | 8.27 |  | 215.84 | 8.5 |
| Left/right margin | - | 20 | 0.8 |  | 23 | 0.9 |



**Figure 1**. All figures should be embedded correctly positioned within your Word file. In line with text adjustments is recommended. Please use 11pt text size.

**ACKNOWLEDGEMENTS**

This section is optional please use 10 pt text size and format as shown here.

**REFERENCES**

Surname, N., Surname, N., Surname, N. 2011 Title of the paper. *Water Science and Technology* **28**(11), 11–25. Please use 10 pt text size. Side tabs as shown from second lines and further.